

**West Northumberland Primary Care Network Patient Participation Group**

**Date: Wednesday 25th May 2022**

**Venue: Adapt North East Community Café, Burn Lane, Hexham, NE46 3HN**

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| 18:00 | 1. Welcome and introductions |
| 18:05 | 1. Notes of last meeting |
| 18:10 | 1. Agreeing how the meeting works   *Including Questions and clarifications regarding the example document from Healthwatch Reading (attached)* |
| 18:12 | 1. What do we want a West Northumberland PPG to do? (The Role) |
| 18:30 | 1. How could a PPG work (The Responsibilities)   *Including What would the Terms of Reference cover?* |
| 19:10 | 1. Next steps and timescales   *Including Agreeing the next steps and the date for another meeting* |
| 19:20 | 1. Round up and thanks |
| 19:30 | 1. END |