

**West Northumberland Primary Care Network Patient Participation Group**

**Date: Wednesday 25th May 2022**

**Venue: Adapt North East Community Café, Burn Lane, Hexham, NE46 3HN**

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| 18:00 | 1. Welcome and introductions
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| 18:05 | 1. Notes of last meeting
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| 18:10 | 1. Agreeing how the meeting works

*Including Questions and clarifications regarding the example document from Healthwatch Reading (attached)* |
| 18:12 | 1. What do we want a West Northumberland PPG to do? (The Role)
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| 18:30 | 1. How could a PPG work (The Responsibilities)

*Including What would the Terms of Reference cover?* |
| 19:10 | 1. Next steps and timescales

*Including Agreeing the next steps and the date for another meeting* |
| 19:20 | 1. Round up and thanks
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| 19:30 | 1. END
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